## **RPS TIMECARD DUE DATES/PAYDATES - YEAR 2023**

			TIMECARD	
PAY PERIOD DATES			<b>DUE DATE</b>	PAYDATE
MONDAY	thru	SUNDAY	THURSDAY	FRIDAY
12/10/22		01 /01 /22	01 /05 /22	01 /12 /22
12/19/22	-	01/01/23	01/05/23	01/13/23
01/02/23	-	01/15/23	01/19/23	01/27/23
01/16/23	-	01/29/23	02/02/23	02/10/23
01/30/23	-	02/12/23	02/16/23	02/24/23
02/13/23	-	02/26/23	03/02/23	03/10/23
02/27/23	-	03/12/23	03/16/23	03/24/23
03/13/23	-	03/26/23	03/30/23	04/07/23
03/27/23	-	04/09/23	04/13/23	04/21/23
04/10/23	-	04/23/23	04/27/23	05/05/23
04/24/23	-	05/07/23	05/11/23	05/19/23
05/08/23	-	05/21/23	05/25/23	06/02/23
05/22/23	-	06/04/23	06/08/23	06/16/23
06/05/23	-	06/18/23	06/22/23	06/30/23
06/19/23	-	07/02/23	07/06/23	07/14/23
07/03/23	-	07/16/23	07/20/23	07/28/23
07/17/23	-	07/30/23	08/03/23	08/11/23
07/31/23	-	08/13/23	08/17/23	08/25/23
08/14/23	-	08/27/23	08/31/23	09/08/23
08/28/23	-	09/10/23	09/14/23	09/22/23
09/11/23	-	09/24/23	09/28/23	10/06/23
09/25/23	-	10/08/23	10/12/23	10/20/23
10/09/23	-	10/22/23	10/26/23	11/03/23
10/23/23	-	11/05/23	11/09/23	11/17/23
11/06/23	-	11/19/23	*11/22/2023	12/01/23
11/20/23	_	12/03/23	12/07/23	12/15/23
12/04/23	-	12/17/23	12/21/23	12/29/23
12/18/23	-	12/31/23	01/04/24	01/12/24

<sup>\*</sup>Due to the Thanksgiving Holiday falling on Thursday, November 23, 2023 timecards are due <u>Wednesday, November 22, 2023</u>.

<sup>\*\*</sup> Direct Deposits can take up to, one to two pay cycles to go into effect

## 2023 - RPS Federal Holidays Observed

Monday, January 2nd, 2023 ** - New Year's Day
Monday, January 16 - Martin Luther King Day
Monday, February 20 - Presidents Day
Monday, May 29 – Memorial Day
Monday, June 19 - Juneteenth Day
Tuesday, July 4 - Independence Day
Monday, September 4 – Labor Day
Monday, October 9 - Columbus Day
Friday, November 10 * - Veterans Day
Thursday, November 23 – Thanksgiving Day
Monday, December 25 – Christmas Day
Monday, January 1st, 2024 – New Year's Day

<sup>\*</sup>Federal Holidays that fall on a <u>SATURDAY</u> are observed and the <u>Day Off</u> is on the <u>FRIDAY before</u> the holiday.

## **Recording in Quarter Hour Increments Chart**

Minutes	Add
:00 - :15	0.25
:00 - :30	0.50
:00 - :45	0.75
:00 - :60	1.00

<sup>\*\*</sup>Federal Holidays that fall on a <u>SUNDAY</u> are observed and the <u>Day Off</u> is on the <u>MONDAY after</u> the holiday.